

**COUNTY OF FAIRFAX
DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES**

**Request for Qualifications (RFQ) – Mechanical, Electrical and Plumbing (MEP)
Engineering Basic Ordering Agreement**

THE COUNTY OF FAIRFAX, VIRGINIA, Department of Public Works and Environmental Services is soliciting for Statements of Qualifications from mechanical, electrical and plumbing (MEP) engineering consulting firms to provide professional services for tasks such as, but not limited to, feasibility studies, special design studies, special services, peer review, commissioning, value engineering, and for the design and construction administration of small capital facility projects under the Basic Ordering Agreement (BOA). The contract will be established for a one-year period with the County's option to renew for four additional one-year periods. Fairfax County intends to award contracts to two separate firms with a ceiling limit of \$500,000 per year for each of the two BOA contracts. The amount authorized for any one project shall not exceed \$250,000. The work under this contract will be performed on various projects; however, no specific projects are identified at this time. Project sites may be located at several locations within Fairfax County. All services will be implemented on a task order (as needed) basis.

A Selection Advisory Committee (SAC) will review and evaluate the submitted qualifications of all firms based on the criteria listed below. Each criterion will be rated on a scale ranging from 0 to 4 with 0 being unacceptable and 4 being excellent. In addition, each criterion has been assigned a weight factor based on importance with 1 being of lowest importance and 4 being of highest importance. These criteria will be used to determine the short list of firms to invite for interviews.

Criteria:	Scale (0-4):	Weight Factor (1-4):
Qualifications and identification of firm's full service consultant team, including mechanical, electrical, plumbing, fire protection, commissioning (which could include control system integration), and LEED experience.		4
Peer review experience		2
Commissioning and troubleshooting experience		3
Experience with value engineering, including participation in value engineering work sessions		2
Knowledge of building automated system controls and troubleshooting experience		2
Specific experience in obtaining permits within Fairfax County		2
Past performance/references on County projects		2
Ability to manage multiple smaller scale projects and meet the individual task order schedules		2

Consultant teams that wish to be considered for this task order contract must submit five (5) copies of their statements of qualifications to Carey F. Needham, Director, Building Design and Construction Division, 12000 Government Center Parkway, Suite 449, Fairfax, Virginia 22035-0052. The statements of qualifications submitted must include:

- Statement of Interest;
- GSA Standard Form 330 Part I and Part II for the primary firm and all major sub-consultants; and
- List of references with current address and telephone numbers for recently completed projects of a similar nature.

All statements of qualifications shall be delivered no later than 4:00 p.m., local prevailing time, March 17, 2016. Submissions received after this time or incomplete will not be considered. The statements of qualifications shall not exceed sixty (60) pages of data (thirty sheets printed front and back, or sixty sheets of single sided print) including GSA Standard Form 330. Interviews from a short-list of selected firms are projected to be held in April 2016.

Questions related to this request for qualifications should be directed to Ms. Allison Terzigni, P.E., Project Manager, of the Building Design and Construction Division at 703-324-5165, TTY: 711.

Fairfax County is committed to paying a living wage to all qualified County employees and encourages contractors and subcontractors involved in all County programs, services, and activities to pay a living wage to their employees.



To request this information in an alternate format, please call Tamikia Hill, Building Design and Construction Division, Department of Public Works and Environmental Services at 703-324-5800, TTY: 711.